



## Breastfeeding Friendly Workplace Toolkit Order Form

Thank you for ordering the Breastfeeding Friendly Workplace toolkits. Please complete the below order form and accept the terms and conditions on behalf of your organisation. Please return the completed order form to [info@breastfeeding.asn.au](mailto:info@breastfeeding.asn.au)

Organisation name \_\_\_\_\_

Contact name \_\_\_\_\_ Position \_\_\_\_\_

Postal Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Toolkits	Price (exc GST)	GST	Total
Setting up a breastfeeding and expressing room in your organisation	\$450	+\$45	
Developing a breastfeeding policy and communications strategy for your organisation	\$450	+\$45	
Preparing for Breastfeeding Friendly Workplace Accreditation	\$300	+ \$30	
<b>OR</b> Complete Package (all three toolkits)	\$1100	+ \$110	
		<b>Sub total</b>	
Postage 1 x kit = \$15.95, two x kits = \$17.95, three x kits \$20 <i>(please add the amount appropriate for your order)</i>		<b>Postage</b>	
		<b>Total</b>	

☐ **I agree to the terms and conditions stated overleaf.**

Please allow up to 14 working days from receipt of payment for your purchase to be processed

For further information and orders email Breastfeeding Friendly Workplace Administration: [bfwa@breastfeeding.asn.au](mailto:bfwa@breastfeeding.asn.au)

Your privacy is important to us, view our privacy policy at: [www.breastfeeding.asn.au](http://www.breastfeeding.asn.au)

## Payment Process:

Upon completion of this BFW Resource Order Form, an invoice will be raised and emailed to your organisation via Xero. Upon receiving the Xero invoice, please select the **PAY NOW** option. Upon payment you will have access to a receipt of your order.

If you require a Purchase Order number to be recorded on your invoice, please include the **Purchase Order number here** \_\_\_\_\_

**Please allow up to 14 days for your purchase to be processed.** Your privacy is important to us, our privacy policy is available at [www.breastfeeding.asn.au](http://www.breastfeeding.asn.au)

## Breastfeeding Friendly Workplace Toolkit Terms and Conditions

### 1. General Terms and Conditions for use

- a. These terms and conditions are effective from 1<sup>st</sup> August 2015 and replace any previous terms and conditions.
- b. Breastfeeding Friendly Workplace (BFW) is a program owned, managed and operated by the Australian Breastfeeding Association (ABA)
- c. The BFW program provides Consultancy Services, Tools, Products and an Accreditation program.
- d. Accreditation is awarded to organisations that meet BFW accreditation audit terms, conditions and criteria.

### 2. Trademark & Intellectual Property and Copyright Information

- a. BFW collateral and criteria remain the intellectual property of ABA.
- b. The purchase of toolkits does not bestow the right to use the BFW logo. Use of the BFW logo is not permitted, including for recruitment advertising or marketing (this includes both internal and external marketing and promotion) until BFW accreditation is grant by ABA. **Use of the logo is only for workplaces holding current, valid accreditation.**
- c. The contents of these toolkits are confidential and remain the property of the BFW Program and cannot be reproduced or given to a third party without the express permission of the BFW Manager. This includes, but is not limited to, photocopying, printing, distributing in electronic or hard copy, reproducing electronically.

### 3. Disclaimer

- a. The use and implementation of these toolkits within an organisation does not entitle this organisation to use the BFW Logos or receive endorsement from the BFW program as an accredited organisation. Once all three toolkits have been fully implemented an organisation can then apply (*at an additional cost*) to be audited as a Breastfeeding Friendly Workplace.
- b. Organisations are reminded that they should balance their operational needs with the individual needs of their employees and the constraints of their own operational requirements. The BFW program has provided toolkits to inform organisations and organisations should be mindful of all their regulatory obligations. Information is considered general in nature and may not be appropriate for specific situations. It is accurate at the time of printing.
- c. Organisations that choose to seek BFW accreditation within 12 months of purchasing these toolkits will be entitled to a discount on the cost of a BFW accreditation audit.

### 4. Governing Law and Jurisdiction

- a. This notice and the information in this site and all matters relating to it are governed by and are to be construed according to the laws application in Victoria and the Commonwealth of Australia.

**Australian Breastfeeding Association**  
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[www.breastfeeding.asn.au/workplace](http://www.breastfeeding.asn.au/workplace)