

# Recognition of Prior Learning policy

## Applies to

- All Australian Breastfeeding Association (ABA) trainers, assessors and learners

## Definitions

(Source: *Standards for Registered Training Organisations (RTOs) 2015*)

Word or Phrase	Definition
Recognition of prior learning (RPL)	<p>Means an assessment process that assesses the competency(s) of an individual that may have been acquired through formal, non-formal and informal learning to determine the extent to which that individual meets the requirements specified in the training package or VET accredited courses.</p> <p>a. formal learning refers to learning that takes place through a structured program of instruction and is linked to the attainment of an AQF qualification or statement of attainment (for example, a certificate, diploma or university degree)</p> <p>b. non-formal learning refers to learning that takes place through a structured program of instruction, but does not lead to the attainment of an AQF qualification or statement of attainment (for example, in house professional development programs conducted by a business),</p> <p>and</p> <p>c. informal learning refers to learning that results through experience of work-related, social, family, hobby or leisure activities (for example the acquisition of interpersonal skills developed through several years as a sales representative)</p>

## Scope

- All nationally recognised training and accredited courses delivered/offered by the Association

## Objectives

- For the ABA to provide adequate information, support and opportunities for applicants to engage in the Recognition of Prior Learning process.

## Principles

- ABA recognises that many people come to training programs with varying amounts of knowledge, skills and experience. Our recognition process is designed to take this into account, where we consider how much 'advanced standing' a person has towards a

particular qualification, or if it is even necessary for a person to attend any training program at all.

### Policy Statement

- The RPL process will be made known to all course participants prior in pre-course enrolment information.
- Candidates may apply for recognition of prior learning for a whole course or individual units.
- The RPL process is available to all course participants.
- RPL is a formal assessment process and a charge will be made for assessment of RPL submissions. Exemptions for this charge may be granted for ABA volunteers who meet specific criteria.

### Approved by

ABA Board

### Revision history

Revision	Date	Description of modifications
1	Nov 2005	Original
2	Sept 2011	Updated to clarify processes
2.1	November 2013	Minor changes for new templates. Approved ABA board meeting 159
2.2	January 2015	Reviewed and updated to include transitional changes to new Standards for RTOs 2015
2.3	Nov 2018	Reviewed and still current
2.4	Oct 2020	Reviewed and still current